



Seeking Freelance Executive Functioning Coaches

Organizational Tutors (OT), founded and led by Anna Levy-Warren, Ph.D., is a premier network of highly-trained academic and executive functioning coaches working at the intersection of education, neuroscience, and psychology. We focus on strengthening students' executive functioning capacities, effectively managing complex neuropsychological profiles, and helping students of all ages overcome social/emotional obstacles to learning.

We offer individualized, targeted, in-home and virtual support for students (kindergarten through college) who struggle with:

- executive functioning and attentional weaknesses
- language-based learning challenges, literacy, and dyslexia
- visual-spatial and auditory processing issues
- social/emotional difficulties that impede academic success

In response to growing demand, we are currently looking to expand our network of coaches in the Tri-State Area (NYC, NJ, and CT) and L.A. We seek independent, self-starters who are deeply passionate about working directly with students.

Applicants must have prior experience working in this capacity.

Benefits of working within the OT Network include:

- Designing your own flexible schedule
- Receiving individualized support and coaching from a team of experienced supervisors
- Gaining professionally relevant experience with children and adults
- Utilizing your expertise and creativity by designing curriculum for individual students
- Having access to our high volume of referrals from schools and families
- Setting your own session rates and retaining the majority of your client billings through OT's progressive fee structure

Application: Please note that this is a non-employee, freelance position. Current and recent graduate students in schools of education, psychology, and social work (and

similar fields) are encouraged to apply. We require availability for a minimum of 4 sessions per week. We have a strong preference for tutors who are willing to provide in-person support.

Eligible candidates who are available for in-person work must be fully vaccinated and boosted, as defined by the CDC, and must be able to produce their vaccination card/documentation upon request.

Please email a résumé and detailed cover letter describing your interest and relevant experience to info@organizationaltutors.com. We look forward to learning more about you and how you can lend to Organizational Tutors' mission.

Organizational Tutors is a woman-owned and family-friendly company.
To learn more, please visit [Organizationaltutors.com](https://www.organizationaltutors.com)